

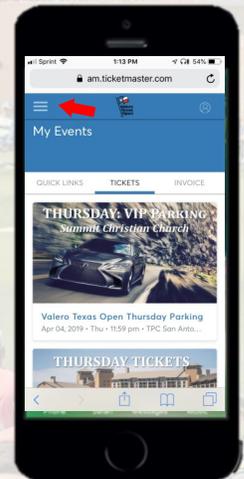
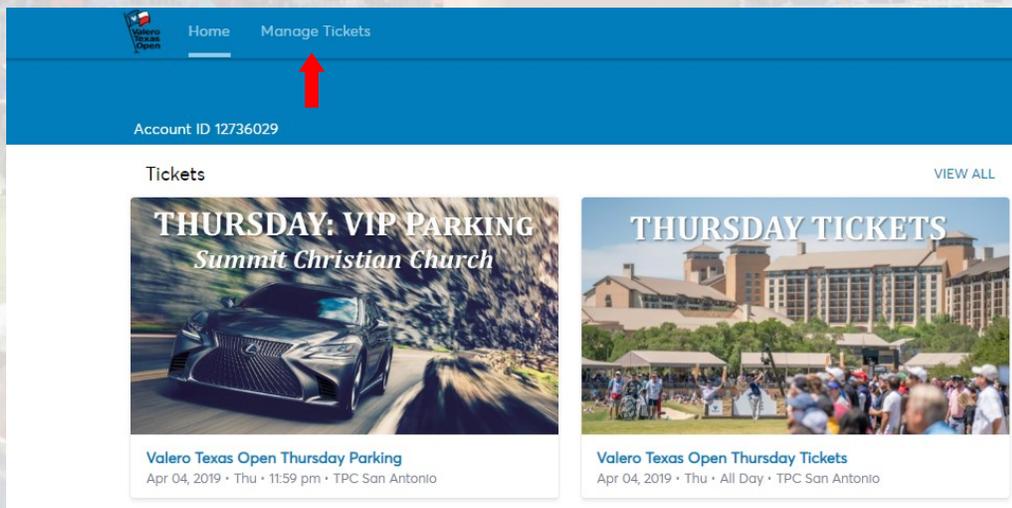


Ticketmaster ACCOUNT MANAGER GUIDE

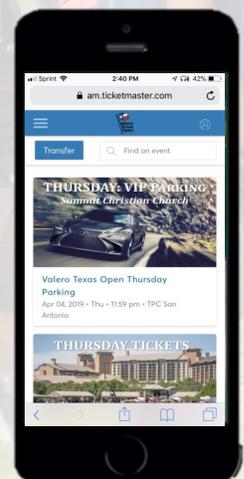
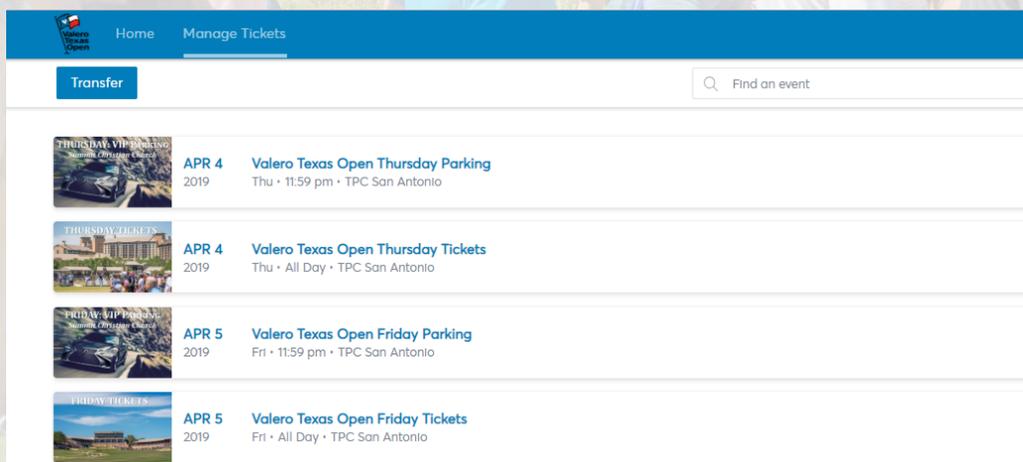
Account Manager on Computer or Mobile Device

- To begin, visit: am.ticketmaster.com/ValeroTexasOpen
- Once you are logged into Account Manager, select "Manage Tickets" at the top of your screen to view your ticket inventory

**On your mobile device select the side bar at the top left corner of the page, then select "Manage Tickets"*

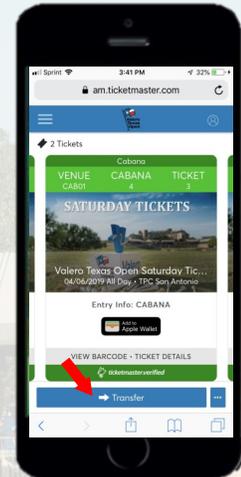
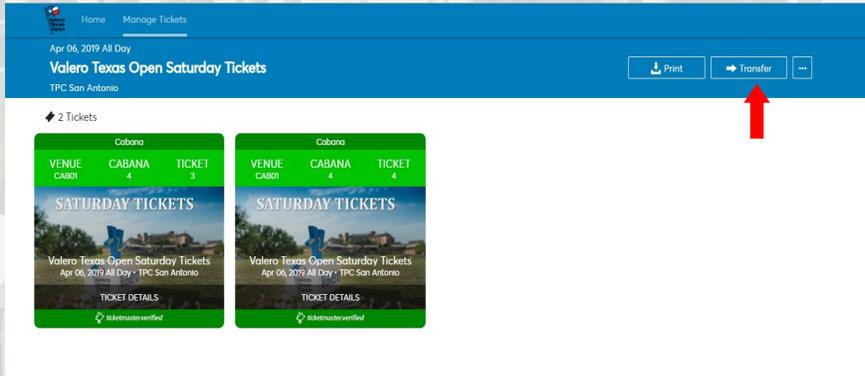


- From here you have the ability to transfer tickets and parking within the individual days/events, or you can bulk transfer tickets across multiple days

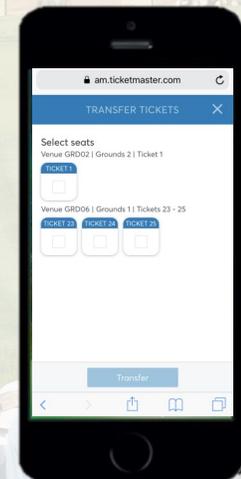
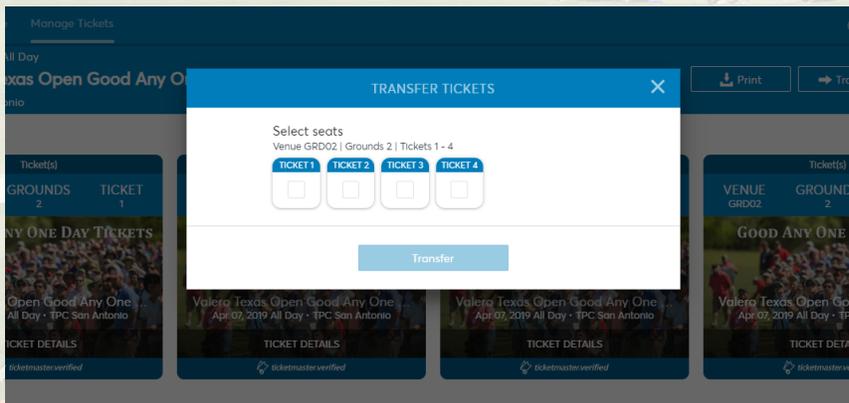


Individual Day Transfers

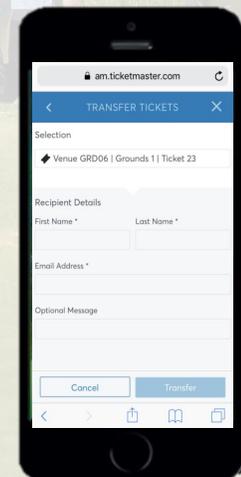
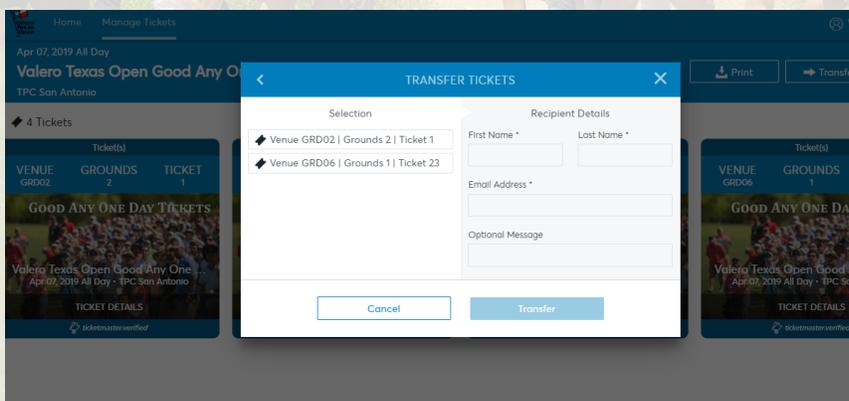
- To transfer tickets/parking for an individual day, click on the day you would like to transfer from
- Once on the individual day's page, select "Transfer"



- Select the box(s) corresponding to the ticket numbers you would like to transfer, then select "Transfer"

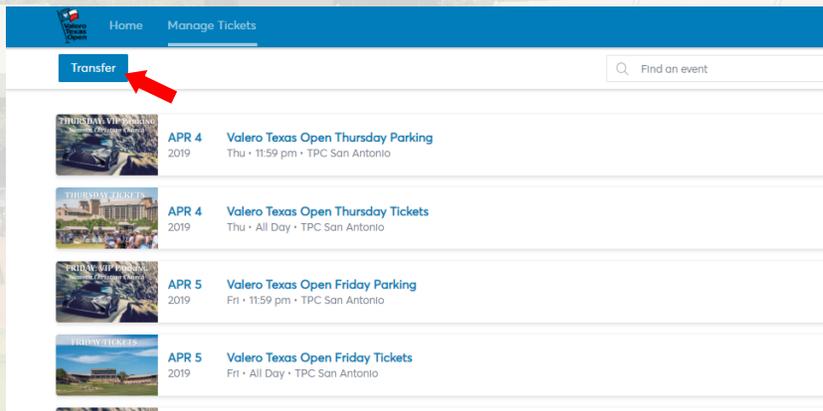


- Enter the recipient's First Name, Last Name, and Email Address and select "Transfer"

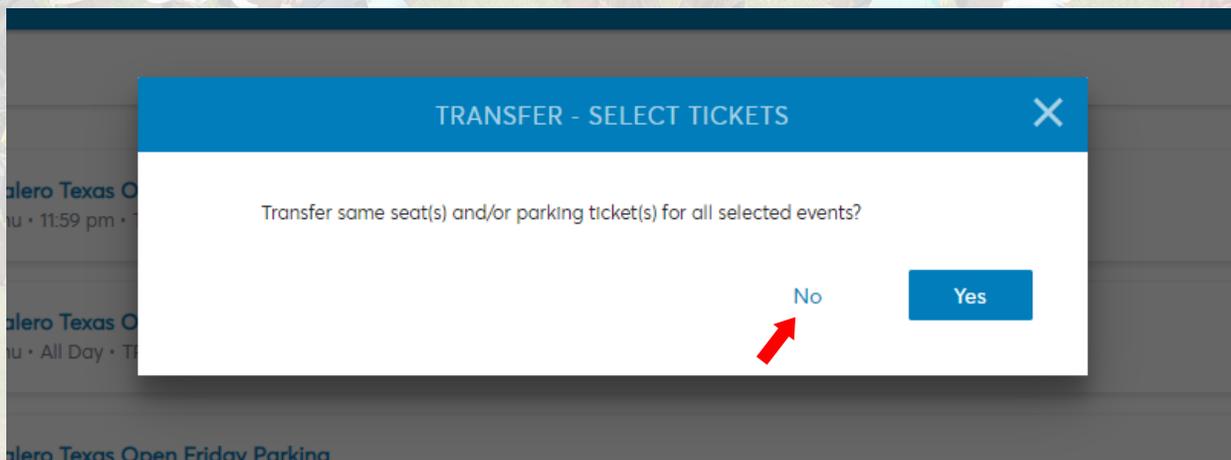


Bulk Management Transfers

- To bulk transfer tickets, select the "Transfer" button on the Manage Tickets page
- Select "Select All" to bulk transfer tickets across all available events, or select the individual days you wish to transfer, and click "Next"

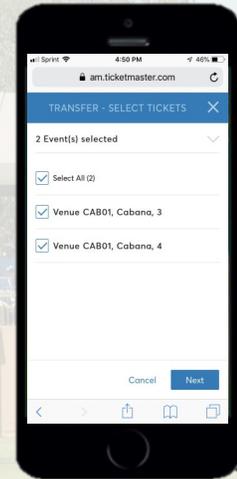
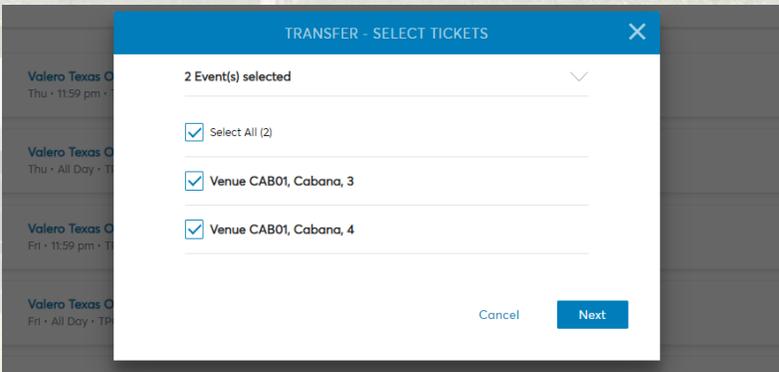


- In the first pop up asking to transfer same seats across events, select "No"

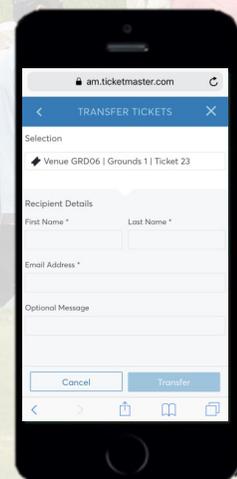
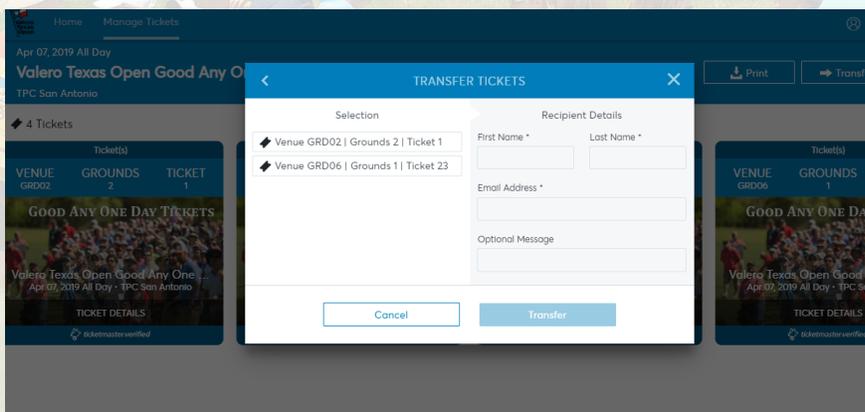


Bulk Management Transfers

- In the next pop up choose "Select All", or within each event select the boxes next to the tickets you wish to transfer, then click "Next"



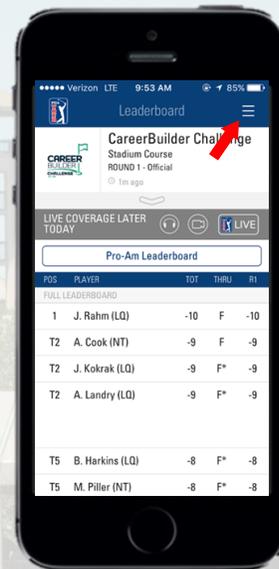
- Enter the recipient's First Name, Last Name, and Email Address then select "Transfer"



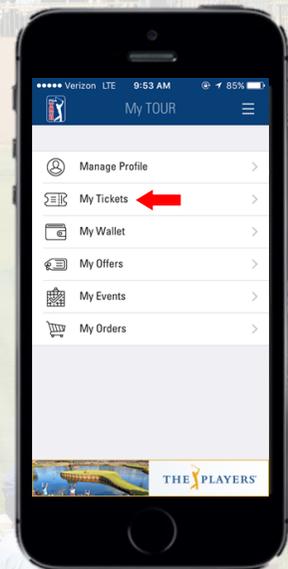
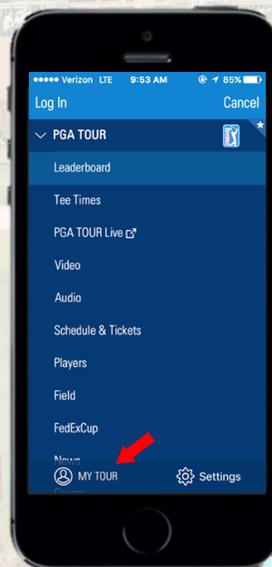
Using the PGA TOUR App

To get started, please download the PGA TOUR App.

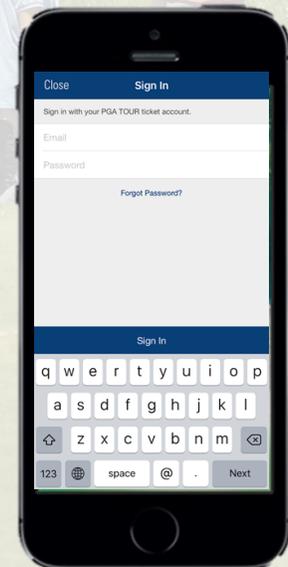
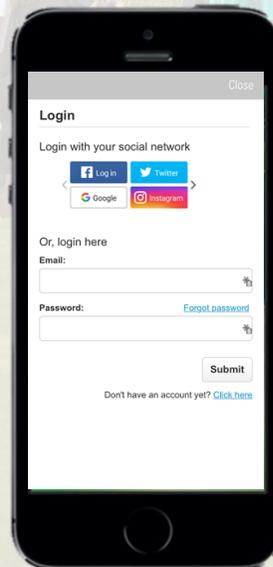
- Click on the drop down menu in the top right corner.



- Click on the "MY TOUR" button in the bottom left corner.
- Click on the "My Tickets" button.

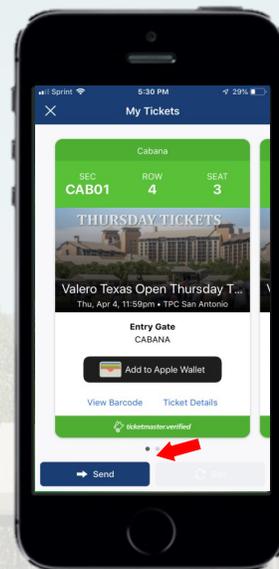
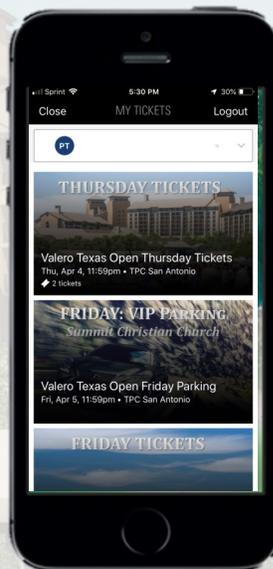


- You will be prompted to log into a TOUR Account.
- If you do not have an existing account, create a new one.
- Once you have created your PGA TOUR Account, please sign in to your Valero Texas Open Account Manager with the email and password provided to you
- If you were not provided a password, click forgot password to create your own.

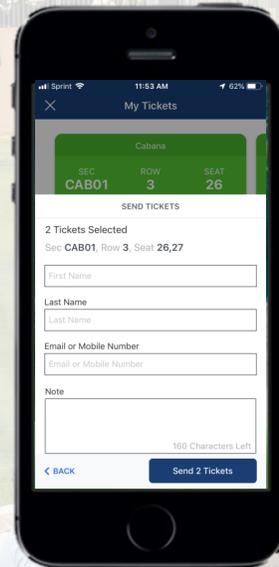
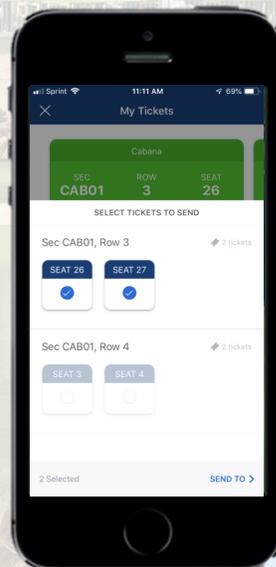


- You will be able to see your available tickets in your account.
- Select the day you would like to access, then click "Send".

PGA TOUR App can only send one seat group at a time



- Select the ticket you would like to transfer.
- Click "SEND TO".
- Choose from "Select From Contacts" or "Manually Enter A Recipient" to choose recipient for tickets
- For "Manually Enter A Recipient", enter the recipient's First Name, Last Name, and Email or Phone Number.



- You may include a note with this transfer.
- If the information all looks correct, click "Send Tickets"
- Your sent tickets will now show they have been sent to chosen recipient

